

KOONUNG COTTAGE COMMUNITY HOUSE INC A. 9540

CHILD CARE BEHAVIOUR MANAGEMENT POLICY AND PROCEDURES

Purpose:

Koonung Cottage Community House aims to provide each child with guidance that helps to acquire a positive self concept.

Policy:

Our program promotes a positive approach to behaviour management. Guidance used by our staff is positive, constructive and suited to the age, ability and understanding of the child. Their culture, ethnic background and religion are to be taken into consideration.

Procedures:

Guidance techniques that are used with the children include:

- Staff acting as role models of appropriate behaviour
- Arranging the environment and routines to enhance the learning of acceptable behaviours
- Staff using descriptive praise to recognise children's efforts – positive feedback
- Planning the daily schedule in such a manner as to allow the children a successful mixture of choice and structure
- Anticipating and eliminating potential problems
- Encouraging parents/caregivers to discuss any concerns with child care staff.

When unacceptable behaviour is occurring, the staff use:

- Planned ignoring (for behaviour that is attention seeking)
- Redirection (substituting a positive activity for a negative activity)
- Distraction (changing the focus of the activity or the behaviour)
- Active listening (to determine the underlying cause of the behaviour)

Our program believes that parents and staff must work together to deal with persistent behavioural issues such as biting or unusual aggression to others. If a child appears to be unusually motivated to engage in negative behaviours, parents will be consulted, as we endeavour to help all children to develop safe and appropriate ways of interacting with others and with the environment.

In extreme cases when consultation has failed to resolve the situation, the Committee of Management reserves the right to exclude a child from care.